

**COUNTY OF OTSEGO INDUSTRIAL DEVELOPMENT AGENCY
OTSEGO COUNTY CAPITAL RESOURCE CORPORATION
Governance Committee
September 1, 2016
Meeting Minutes**

CALL TO ORDER

The Governance Committees of COIDA and OCCRC held a joint meeting on September 1, 2016. The meeting was called to order at approximately 8:20 a.m. at the Cooperstown Village offices located at 22 Main Street, Cooperstown. Committee Chair Rick Hulse and staff Elizabeth Horvath were present.

- Ms. Horvath updated the committee concerning staff performance reviews: Mr. Mathes' review has been finalized by the Board as of its meeting on August 25th, and Mr. Morgan, Mr. Hanft and Mr. Hulse will deliver the review on September 16th to Mr. Mathes. Ms. Horvath's review has been completed and awaits Board approval in September.
- The Committee then discussed follow-up items from the Strategic Plan. Specifics appended to these minutes.

NEXT STEPS

- See the notes concerning the Strategic Plan.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at 9:15 a.m.